



## BOARD OF DIRECTORS Minutes

Executive Board Meeting  
Wednesday, September 24, 2014, 9:00 a.m.  
Ramada – Rochester, MN

### **Members in Attendance:**

Jean Christoffels, Murray Co  
Angie Knish, Mower Co.  
Larry Gasow, McLeod Co. (D)

Chris Pence, Crow Wing Co.  
Mandy Landkamer, Nicollet Co.  
Pam Flitter, Martin Co. (E)

Kristi Gross, Goodhue Co.  
Terry Neff, Aitkin Co. (B)  
Dale Oolman, Steele Co. (F)

### **Alternates and Others in Attendance:**

Tasha Truskolaski, AMC  
Jon Hammel, Nicollet Co.

Pete Gansen, Aitkin Co.

Tracy Pooler, Wabasha Co.

### **Call to Order**

The meeting was called to order by President Jean Christoffels. After taking Roll Call and a quorum was established, President Christoffels called for any additions or corrections to the agenda.

- Approval of Agenda
  - Added: Waters of the U.S., WCA Stakeholder Process, and Tim Nelson

**MSP:** Terry/Dale to approve agenda with the additions

- Approval of Minutes of the August 1, 2014 Meeting

**MSP:** Chris/Angie to approve minutes as written

### **Treasurer's Report – Angie Knish**

- 2014 Budget Update Report
  - As of September 4<sup>th</sup>, not including fall conference, total revenue \$9,680
  - Only \$500 disbursed for education
  - AMC Contract and Attorney Retainer paid in full.
  - Awards \$298.73 and external hard drive for \$73.
  - Spring Conference was in the red
  - \$1,304.04 down payment made to Goonies previously approved
  - Everything is within budget
- Checking/Savings Account
  - Current checking balance \$14,326.85; savings balance \$28,511.93
  - \$425 Bill for City lines – request permission to pay
  - Conference totals: 68 dinners, 3 guests, 4 vendors (not a lot of interest) 58 total registrants

**MSP:** Larry/Chris to pay Rochester City Lines \$425 for conference tour transportation

- Membership
  - Only membership in limbo is Olmstead County – they had a shift in duties
  - 81 Total Member counties and 41 Affiliate members; \$575 more than anticipated

**MSP:** Pam/Terry to approve Treasurer's Report as presented

## Old Business

- 2014 MACPZA Annual Conference Update – Districts E & F
  - Angie requested permission to pay all conference bills

**MSP:** Pam/Chris to grant permission to the MACPZA Treasurer to pay all conference bills

- Nominating Committee Update – Chris Pence
  - Read through the nominations for MACPZA Officer elections
- MACPZA Policy and Legislative Platform
  - Discussed Highway Engineers WCA language: Is there something we want to propose to the group – question raised as to what statute is being referred to. Consensus was to remove
  - 60-day rule position was proposed to be stricken. After discussion, the Board decided to leave it in the platform, but remove the reference to Subdivision 2

**MSP:** Terry/Chris to approve the 2015 MACPZA Policy and Legislative Platform with two changes.

- MACPZA Website Update – Bill Patnaude
  - None
- APA MN Southwest District Focus Group Listening Session
  - No one was able to attend any of the sessions
- DNR Subsection Forest Resources Management Plans – Chris Pence
  - Applies to comprehensive review for public review of state lands and management, but does not affect local land use.
  - Their professional organization isn't addressing shoreland and floodplain issues
  - Have discussions with their organization or maybe invite them to next year's conference
- AIS Conference Update – Dave Rush
  - Well attended; very good conference and very helpful
  - Provided guidance on setting up inspection process – not a lot fail the inspections
  - Easy access to DNR aquatic invasive information on website
  - Have to do the plan or resolution by end of December

## New Business

- Ratify By-Laws Review and Recommendation for Annual Meeting

**MSP:** Angie/Chris to approve proposed changes to the By-Laws as previously approved through email.

- Ratify BWSR Groundwater Workgroup Appointments:  
Kyle Krier, Marc Telecky, Tim Stieber, Dave Rush

**MSP:** Angie/Pam to approve the appointment of the above listed individuals to the BWSR Groundwater Workgroup as previously approved through email.

- Review and Approve 2015 MACPZA Board Meeting Dates and Locations and Ratify Spring Conference Agreement with Arrowwood

**MSP:** Angie/Terry to approve the 2015 MACPZA Board Meeting Dates and Locations.

**MSP:** Terry/Angie to approve the Spring Conference Agreement with Arrowwood as previously approved through email.

- MACPZA Priority Policy Position re: Subdivision of Land
  - AMC will make this also a priority for them.

- MPCA Commissioner Fall Meeting
  - Would like to see MPCA work with counties as allies; need to build a better partnership
  - Septic Program has been good
    - o 300 and some commercial sewer systems, only 68 operating permits
    - o SIETF made a motion to support intermediate designers be allowed to do up to 2,500 gallons per day; too much time spent on analysis; counties don't feel they are heard
    - o Program shouldn't be there to protect business, it should be there to ensure it is being administered correctly
  - Feedlot Division is a mess; keeps turning and turning. Courtney is on TEMPO team to create new database, Sarah Isebrand is also on TEMPO team, Steve Schmidt is now in a regional position; it is felt that there is a lack of cooperation and communication
    - o Need specific examples for the MPCA Meeting
    - o Why the need for Feedlot Officers to be certified and why so many hours of continuing education – 18 credit hours per year.
    - o What is the purpose of feedlot programming and the dollars to the counties
    - o 2015 Feedlot Report due to Legislature – counties would like to be included with report development
    - o State Statute dictates the number of required inspections per year; work plans are not accepted unless county planned 10% or more, even with the 7% minimum requirement
    - o PCA doesn't feel counties are giving enough notices of violations
    - o 8 page application form that applicant has to fill out, then 8 page checklist, then 9 page manure management plan checklist. Match the amount. All documents on file. Must date stamp everything.
  - Burn and Bury program needs clarification and education for counties
  - Solid Waste Reporting – is it needed; reporting takes much staff time to complete
  - Email Chris with more details so he has it for meeting – met October/November last year
- MAPCED December Meeting
  - Jean was invited to speak at their quarterly meeting, but wasn't able to make it work; and was now asked to speak at their December meeting during AMC Conference
  - MAPCED would like to partner with MACPZA; Chris was invited to factory that wanted to be sited in his County
  - The partnership could work where the Economic Director directs individuals to the Planning/Zoning Office and vice versa.
- Waters of the U.S. 'WOTUS'
  - Comment period has been extended to October 20<sup>th</sup>
- WCA Stakeholder Process
  - There is a stakeholder group being formed by BWSR, Josh Stromlund would to be on it, but MACPZA is not being allowed a voice
  - Want a committee looking at it so we can have reason to say we want a place at the table
    - o How many on the committee
    - o Want that person to attend meetings – Josh would go to observe and have everything funnel through Brian Napstad – County Commissioner from Aitkin County. Brian is the AMC representative on the Stakeholder Group
    - o Josh will be asked to attend the stakeholder meetings to observe and gather information, that should be funneled through the MACPZA Board and Legislative Committee and then through Brian, the AMC Representative.
    - o Jean will forward the WCA Stakeholder Process information to Board Members

- Tim Nelson
  - At the Solid Waste Conference, Tim mentioned his wife has cancer; the prognosis is not good. Wondering about taking up donations – she is getting treatment through Mayo
  - How do we do it? Decided to have a Tip jar at Jay and Scott night
  - Will mention it at Opening
  - See if there is a Kiwanis or something that will match, i.e. is there a fund already set up?

### **AMC Updates**

- No updates at this time, we'll get update on Friday

### **MACPZA Committee Reports**

- Legislative Committee – Mandy Landkamer
  - Nothing more
- Professional Development Committee – Bill Patnaude
  - None
- By-Laws Committee – Bill Patnaude
  - Nothing more

### **Other Committee Reports**

- SSTS Advisory – Terry Neff
  - Discussion on duties of Intermediate Designer
  - Sieve Analysis for clean sand – working on standard process to adopt
  - House to tank discussion – hope to have something by January 2016
  - Mark Wespetal is working on compliance manual for existing
- SIETF – Mandy Landkamer
  - Haven't met, only meet in off-season
  - Created additional funding
- MnDOT Aeronautics Work Group – Angie Knish
  - 60 members on the Committee – most people MnDOT Aeronautics
  - Came down to last minute – do we need a change, many in the room felt no change needed
  - MnDOT wanted airport component in counties' comprehensive plans; when you do update, you add the component.
  - Sat down with Commissioner, if they put out a carrot and a stick and some money. If you have a grant process with no strings attached. 80 counties in out-state MN. Plans get done every 15-20 years.
  - Angie got an email – everything has been pulled and not going forward

**MSP:** Chris/Terry to thank Angie for her work and to disband the MACPZA MnDOT Aeronautics Work Group Committee due to process not going forward.

- Joint Silica Sand Advisory – Kristi Gross
  - Working through EQB Environmental Review thresholds for silica sand

- Solar Work Group – Jean Christoffels
  - Determine need for statute change based on EAW thresholds; should it be similar to wind
  - 2 MW solar project covered 12 acres of land in Murray County; with current proposed projects, they would be covering sections of land
  - Developers submitted RFP's to Xcel Energy for 20 MW projects and up
  - No decision has been made about these disjointed projects being considered one project.
- BWSR Groundwater Work Group – Dave Rush
  - None

**Discussion (During lunch – open discussion on district issues)**

Charm purchased for Annalee was \$50, plus a card - \$5 each from Board Members and Representatives

**Other Business**

**Next Meeting**

Tuesday, December 9, 2014 (AMC Annual Conference – St. Cloud, MN)

**Adjourn**

MSP: Angie/Larry to adjourn meeting

Respectfully Submitted,

Kristi Gross  
Secretary

