



**BOARD OF DIRECTORS**  
**Minutes**

Executive Board Meeting  
Tuesday, December 8, 2015  
Kelly Inn, Best Western –St. Cloud, MN

**Members in Attendance:**

Chris Pence, Crow Wing Co.	Pam Flitter, Martin Co. (E)
Kathy Brockway (E)	Jean Christoffels, Murray Co
Terry Neff, Aitkin Co. (B)	Bill Patnaude, Beltrami Co. (A)-absent
Dale Oolman, Steele Co. (F)	Larry Gasow, McLeod Co. (D)  Dave Rush, (C)

**Alternates and Others in Attendance**

- Jeff Pelowski, Roseau Co.
- Mary Kowalzek- Morrison Co.
- Josh Stromland, Lake of the Woods Co.
- Tim Nelson, Cook Co.
- Mark ???
- Jennifer Berquam, AMC

**Call to Order-**

- Attendance Roll Call-Quorum
- Approval of Agenda
- MSP: Terry/Jean

Approval of Minutes of the September 23, 2015 Meeting  
MSP: Jean/Terry with the following change to page 2, different not difference- Kathy made the change on the September 23, 2015 minutes.

**Treasurer’s Report – Angie Knish-No report- Angie absent**

- 2015 Budget Update Report
- Checking/Savings Account
- Membership
- 3rd Quarter 2015 Audit Report – Larry Gasow & Jean Christoffels

**Old Business**

- 2015 Annual Conference Comments and Feedback
- Good conference. Thank you

DNR – Model Shoreland Ordinance Discussion-MACPZA WILL NOT DRIVE THE CHANGES.  
Make a smaller and easier survey- did not take our advice. No one present took the survey  
Non-Conforming Shoreland Lots – Stearns County Meeting  
Discussed the 2 bills that were introduced last year. Met with Stearns Cnty. Angie did a great job explaining.  
Might come up again at the legislature. Depends on constituents.  
Was that resolved with the DNR that the County, cannot accept the Variance.  
66% is in statue somewhere between 66-100 you can apply if less than 66%  
Discussion held back in Sept. Co. Administers the rule differently DNR holding to 66% or greater.  
Would be nice for clarification from the DNR as to consistency of rule.

MPCA Commissioner Fall Meeting – October 9, 2015, Good idea to keep meeting with the organizations –need more time scheduled. If you want anything discussed, contact Jennifer or Chris Pence.  
Details of what was discussed in packet. Email a month in advance to group

#### SIETF Appointment

- District E-- Still looking for replacement
- District A – Brent Rud, Beltrami County

BWSR Academy Presentation and Panel – October 27-29, 2015 A presentation was done by Chris Pence and others.

Planning and Zoning 101 for the group- well attended  
Standards for variances.

#### Legal Training Dates

- February 25, 2016 – Mankato- Country Inn and Suites
- March 4, 2016 – Brainerd- Arrowwood

#### New Business

2016 Annual Conference – Dave Rush, Terry Neff seconded carried

- The Annual Conference is scheduled for October 5 through 7 at the Prairies Inn Casino in Granite Falls.
- 60 rooms available for MACPZA.
- No conflicts with other organizations as to fall meetings.
- Talking with the group regarding the menu, tours, speakers, topics, open to ideas.

2016 AMC Contract-nothing changed from 2015

EQB Rule Making- taking comments on the Mandatory Environmental Review documents.

BWSR/AMC/MACPZA Meeting – November 23, 2015

- Grant Audit Process—lengthy discussion-set up meeting with BWSR to voice concerns regarding audit process prior to the next board meeting in February.
- Buffer Law Failure to implement policy.
  - Update Water Plans.
  - SWCD sends out letters to landowners if not in compliance; County may adopt an Ordinance allowing administrative penalties.
  - Future funding could be effected if water plans are not updated by 2018.
  - Discussion as to what requires a buffer?
  - Land taken out of production.
  - Mapping is very important to receive from the DNR.
  - All ditches within the benefitted areas.
  - DNR will be working closely with the Counties.
  - Jennifer indicated that BWSR is asking for feedback from MACPZA.

#### Surveys

New accurate information is available, discussed GIS Maps, section corners, deeds. Technology did not create the problems in the County it just brought out the awareness.

WCA Rule Making Process

Survey Lines – Has Technology Increased Potential Line Disputes?

#### AMC Update –

##### Jennifer Berquam

- Will be out on maternity leave starting in February of 2016.
- Contacts will be Doug Franson, Vic Moore or Brian McDaniels.
- Lot Split Bill- very technical.
- George Leary & Nancy Riddle-open for suggestions on lot splits. Will be checking with realtors for suggestions.

December 8, 2015 - MACPZA Board Meeting

More of a local government issue than a tax issue. Will keep MACPZA posted.

**MACPZA Committee Reports**

Legislative Committee – Jean Christoffels

- Conference call between Jean, George, Nancy and Jennifer pertaining to Lot Split Bill.\
- Survey sent out 48% of Recorders notify the Zoning Department
- City and Township awareness 3%
- 100% support Legislature action
- Good comments from input to make legislature understand.

Professional Development Committee – Vacant

By-Laws Committee – Bill Patnaude-No report

**Other Committee Reports**

SSTS Advisory – Terry Neff

- Meeting to be held on December 9,2015

SIETF – Terry Neff

- Meeting to be held on December 9,2015

**Discussion:**

- Outdoor wood burning.
- Sign Ordinance Updates
- June 2 &3, 2016 Spring Conference at Arrowwood.
- With Jennifer on leave, Professional Development Committee to take the lead with training sessions; use comments from Fall Conference.
- Request Angie to update MACPZA member's emails/phone numbers.

**Other Business**

- none

**Adjourn**

**MSP: Terry Neff, Chris Pence.**

**Next Meeting**

February 5, 2016            Territory Golf Course, St. Cloud

Respectfully Submitted,

Kathy Brockway  
Secretary

