



BOARD OF DIRECTORS Minutes

*Executive Board Meeting
October 5, 2016
Prairie's Edge Casino
Granite Falls, MN*

Members in Attendance:

Chris Pence, Crow Wing Co. (C)	Pam Flitter, Martin Co. (E)
Kathy Brockway, Le Sueur Co. (E)	Angie Knish, Mower Co. (F)
Jean Christoffels, Murray Co. (D)	Terry Neff, Aitkin Co. (B)
Dale Oolman, Steele Co. (F)	Angie Berg, Stearns Co. (C) District Alternate
Larry Gasow, McLeod Co. (D)	Kyle Krier, Pipestone Co. (D)
Wayne Sorenson, Freeborn Co. (E)-Absent	Josh Johnston, Marshall Co. (A)

Members in Absent:

Dave Rush, Douglas Co. C	Wayne Sorenson, Freeborn Co. (E)
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Others in Attendance

Jennifer Berquam
Ben Baglio (AMC)
Doug Thomas-BWSR
Bill Patnaude

Call to Order-

Attendance Roll Call-Quorum

Approval of Agenda with the addition of Doug Thomas, Board of Water and Soil Resources (BWSR)

MSP: Terry/Jean to accept agenda with the addition.

Approval of Minutes of the August 5, 2016 Meeting

MSP: Pam/Terry

Special Guest, Doug Thomas, BWSR

- Discussions in regards to MACPZA's concerns in regards to the auditing/reporting procedures. MACPZA wrote a letter to BWSR outlining the concerns and BWSR responded.
- Doug highlighted the reasoning of financial accountability by the counties, SWCD's and BWSR to the state.

- Several counties have a time tracking method in place, very time consuming.
- The Natural Resources Block Grant should not be a grant, needs to be a terminology change to eliminate grant, as this is funding for mandated programs.
- BWSR is a pass through of dollars for MPCA and DNR.
- BWSR looking at only auditing if funding is over \$50,000.00-discussion as to whether that is a lump sum or separately for each program.
- Preparing for an audit is time consuming.
- Auditing procedures differ from county to county.
- Consistency with BWSR Board Conservationists as to the auditing procedures.
- Checking with Office of Grant Management to allow an exemption from the auditing somewhat like the Department of Health.
- MACPZA and BWSR to continue working together on the exemption and definition.
- BWSR committed to more consistency on how reviews are completed.
- Present new policy to the Board in November-December with implementation by June of 2017; therefore continue the current verification process until new policy is in place.
- Keep communications open.
- BWSR will work with AMC and the MACPZA President or a representative.

Treasurer's Report – Angie Knish

2016 Budget Update Report

Checking Account: \$14,689.27

Savings Account: \$28,641.86

- 2016 Budget is over by \$450.00, Angie to continue researching the books for the error. (Possibly in membership, will be backtracking the membership).
- 2nd and 3rd quarter audit will take place by year end unless error is resolved.
- Reimbursements to:
 - \$10.00 Steele County
 - \$20.00 Nicollet County
 - \$30.00 Grant County

MSP: Jean/Kathy

Old Business

2016 Annual Conference –

- 54 Members/Affiliates are registered for the conference.
- Rooms around the pool area are reserved for MACPZA.
- Meeting to be held in the Minnesota Room.
- Southwest Coaches will provide transportation for the tour of the Fagen Fighter WWII Museum and the Grandview Valley Winery .
- Approval of the Zoning Administrator Awards.
- The Lifetime Achievement Award in the future will be called the *William Patnaude Honorary Lifetime Achievement Award*. If recipient of the award attends conferences, MACPZA will pay for expenses for the conference.

MSP: Terry/Angie

New Business

- 2017 Meeting Schedule
- MSP: Pam/Angie
- District A will host the 2017 Conference-
- DNR Model Ordinance discussion, Don Patrik, DNR looking for more feedback.
 - Bluff Definition
- Send comments to Jennifer Berquam or Chris Pence and they will forward to the DNR.
- Reminder to use the message board for questions.
- Revise/Update the MACPZA Directory- last update was in 2012. Angie will check with Ben to make sure lists are consistent on the website.

- Directory Development Committee.
 - Greg Lillemon, Grant Co.
 - Reach out to Melissa DeVetter, District F to represent MACPZA.
- MPCA Meeting-scheduled for November 10, 2016 at 1:00 pm in St.Paul. Jennifer will check the possibility of setting up a meeting with BWSR in order to continue discussions regarding time tracking.

AMC Update:

- 3% increase for AMC contract.
- Zoning Office survey-odd years. Review questions
- Buffer maps-July- Drafts sometime mid-June.
- Fall Policy meetings held in Alexandria. Review platform, formal adoption in December.
- AMC Priorities: WCA, costs to implement WCA to counties.
- Topics for discussion with the MPCA on November 10, 2016
 - Permit by Rule
 - Demolition Landfill
 - Septic Issues.

Legislative Update:

- Granny Pod bill went into effect on September 1, 2016
- Discussed the 2017 MACPZA Legislative Platform- added as a Priority. NRBG language.
- Clarification on the Farm Disposal of Solid Waste in order to be consistent with SWA.

MACPZA Committee Reports

Professional Development Committee – No report

By-Laws Committee – No Report

SSTS Advisory- Terry Neff- No report

SIETF – No report

Discussion:

BWSR- continue communications in regards to time tracking
 Buffers-enforcement
 Septic Tank inspections

Adjourn

MSP: Jean/Pam

Next Meeting

December 6, 2016 at 9:00 am Hyatt Regency, Mpls.MN

Respectfully Submitted,
 Kathy Brockway
 Secretary

