



## BOARD OF DIRECTORS Minutes

*Executive Board Meeting  
October 11, 2017  
Hampton Inn & Suites  
Bemidji, MN*

**Members in Attendance:**

Pam Flitter, Martin Co. (E)	Chris Pence, Crow Wing Co. (C)
John Biren, Lyon Co. (D)	Josh Johnson, Marshall Co. (A)
Jennifer Breberg, Lac qui Parle Co. (D)	Mandy Landkamer, Nicollet Co. (E)
Angie Lipelt, Mower Co. (F)	Terry Neff, Aitkin Co. (B)
Larry Gasow, McLeod Co. (D)	Dave Rush, Douglas Co. (C)
Dale Oolman, Steele Co. (F)	

**Members Absent:**

None

**Others in Attendance**

Jennifer Berquam, AMC  
Jean Christoffels, Murray Co.  
Gary Johanson, Norman Co.  
Laine Sletter, Brown Co.

**Call to Order-**

Attendance Roll Call-Quorum

Approval of Agenda as presented.

MSP: Terry N./ Larry G.

Approval of Minutes of the August 4, 2017 Meeting. Correct three spelling/grammatical errors.

MSP: Josh J./Dale O.

**Treasurer's Report – Angie Lipelt**

- Current balance in checking is \$10,904.30 as of September 30, 2017.

- Recent deposit on 10/5 of \$5596.00 will bring checking total to \$16,530.00.
- Two expenses paid; AMC quarterly bill, \$4,921.00 and Awards for Fall Conference of \$505.80. After this the checking account balance will be \$11,073.50.
- One check from Swift County came in for payment for the fall conference, which has not yet been deposited.
- Conference payments due from Grant, Becker, Big Stone, Douglas, McCleod, Morrison, Pope and Rock; for a total of \$1,430.00.
- Saving Account balance is \$25,654.85.
- Membership; All dues have been paid. 81 Counties and 42 affiliate members.
- Spring Conference all payments are in and spreadsheet is now closed. We had 32 participants for 2 days and 16 for one day.
- Professionals Conference; 31 participants with a revenue of \$775.00.
- Budget expenditures; we are going to be over a bit on cost of Board meeting and special meeting. We are currently at \$1,641.41 and \$1,000.00 was budgeted.
- AMC Dues we budgeted for \$9,000.00, we are currently at \$7,417.48, we anticipate by the time we pay the 4<sup>th</sup> quarter we will be at \$9,862.80, so we are a little over on that.
- Attorney retainer fees, there was a decrease from \$2,500 down to \$2,000, so we have remaining balance in that budget expense of \$500.
- Annual conference we set aside \$10,500 the registrations that are expected when all are in \$9,136.00.
- Spring Conference we budgeted \$3,500 and \$3,438.04 was the total so we are \$61.96 ahead on that.
- \$500.00 was set aside for miscellaneous expenses and we are currently at \$844.77.
- No expenses against Educational, so there is \$3,000.00 that we have set aside for that.
- Revenue: We anticipated \$11,625.00 in membership dues, but \$12,300.00 has been received, we are over by \$600.00, but \$75.00 was an overpayment of Winona County.
- Annual Conference Registration; Expecting \$9,136 and we budgeted for \$10,500.
- Made the extra \$775.00 on the Professionals Conference, but no expenses were paid?
- Jen B. thought that it was discussed that money budgeted for the trainings would be used for this? There may be a bill coming from Ben B. yet for that.
- \$10.23 was made from interest year-to-date.
- Jen B.; AMC will not be increasing the dues.

Motion to accept the treasurer's report as presented.

MSP: Terry N./Larry G.

#### **Third Quarter Audit:**

- Dale, Larry and Jean reported audit was completed. Everything looks good.

Motion to accept audit.

MSP: Josh J./Terry N.

#### **Old Business**

##### **2017 Annual Conference Update**

- Josh J. reported that all is ready to start this afternoon.

##### **2018 Annual Fall Conference Update – District "E" – Mandy Landkamer**

- The committee has met once already. Looking at Chaska area, we were there back in 2000.
- Cost is on the high side, plan to do some negotiating. Tour ideas have been discussed
- Jen B. is going to check with planning staff at AMC and see if they can make a deal with the venue.

##### **Approval of Zoning Administrator Awards:**

Motion to approve the awards as listed in the email that was distributed to the board.

MSP: Chris P./Dale O.

## New Business

### Minnesota Public Utilities Commission Update – Jean Christoffels

The Commission is working on repowering of wind facilities, where they are replacing the blades with longer ones. They are trying to determine how they are going to handle those types of projects. They are waiting for a permit to come in, which they only have a draft, and this is in Murray County. They are going to have a comprehensive list of issues to use as a guide. They are going to put it on the developer to file and outline all the anticipated new changes and/or impacts, then they will have and address how they want to handle these. PUC is meeting in Marshall, October 16<sup>th</sup>, on repower, decommissioning and other topics.

### 2018 Board Meeting Schedule

- February date was changed to February 9, 2018. All other dates were ok'd.
- AMC Conference, isn't set yet for sure.

### Commissioner Fall Meeting, AMC, MPCA, DNR & BWSR – Topics for Discussion – Jen B.

- This is the annual meetings with the commissioners of the Agencies that they work closely with.
- Jen asked for topics for discussion from the group.
- MPCA –
  - Septics – teach what's on the tests; mentoring is becoming an issue; pumpers should be able to certify tanks; enforcement should be turned over to the state; they don't share what's going on with open cases
  - MACFO's issues are with TEMPO; Registrations are taking way too many steps to complete; everything that is taking up all our time has nothing to do with water quality; 18 hours of Continuing Education is ridiculous; PCA doesn't seem to be keeping up with their inspections, not held to the same standard as counties.
- BWSR –
  - Inconsistent with requirements between North and South Counties
  - Accountability tracking, the actual work isn't counted
  - Overreaching on comments on Ordinances, they don't have the authority
  - Indicators on Low-income SSTS grants is worthless, it is so inaccurate.
- DNR –
  - Floodplain mapping
  - Aggregate mapping

### 2018 Spring Conference – Arrowwood in Baxter – May 31<sup>st</sup> to June 1<sup>st</sup>

- Things are planned for the spring conference. Ben is working on this
- Fall Conference will be October 10,11 & 12
- Jen asked about legal training, what's a good time, late March was discussed as a good time and to do two, one in the north and one in the south.

### AMC Update – Jen Berquam

- AMC Policy Committee Priorities – 2018 (Handout)
- The group reviewed what priorities they will focus on.

### MACPZA Committee Reports

#### Legislative Committee – Chris Pence

- No additional information

#### Professional Development Committee – Tim Nelson

- Tim not present, but had expressed there was nothing to share.

#### By-Laws Committee – Josh Johnston

- Changes will be brought before the group at the annual meeting.

**Other Committee Reports**

**SSTS Advisory & SIETF – Terry Neff**

- No meeting since our last meeting

**Buffer Workgroup – Dave Rush**

- Model ordinance from MACPZA, just didn't happen.
- Dave questioned if we should look at what counties have done and how did they vary from the model ordinance.
- Non-conformities will continue to be a problem.
- Measuring between BWSR & DNR with OHW and Normal OHW.

**Adjourn:**

**MSP:** Chris P. / Dave R.

**Next Meeting will be at 9:00 am, December 5, 2017, at Kelly Inn, St. Cloud, MN**

Respectfully Submitted,

Jennifer Breberg  
Secretary