



## BOARD OF DIRECTORS Minutes

*Executive Board Meeting  
June 1, 2017  
Arrowwood Lodge  
Baxter, MN*

**Members in Attendance:**

Pam Flitter, Martin Co. (E)	Chris Pence, Crow Wing Co. (C)
John Biren, Lyon Co. (D)	Josh Johnson, Marshall Co. (A)
Jennifer Breberg, Lac qui Parle Co. (D)	Mandy Landkamer, Nicollet Co. (E)
Angie Lipelt, Mower Co. (F)	Tim Nelson, Cook Co. (B)
Kyle Krier, Pipestone Co. (D)	Teresa Wickeham, Kanabec Co. (B)
Dale Oolman, Steele Co. (F)	

**Members Absent:**

Dave Rush, Douglas Co. (C)

Terry Neff, Aitkin Co. (B)

**Others in Attendance**

Jennifer Berquam, AMC

Jean Christoffels, Murray Co.

Garry Johannson, Norman Co.

**Call to Order-**

Attendance Roll Call-Quorum

Approval of Agenda as presented

MSP: Chris P./Kyle K.

Approval of Minutes of the April 7, 2017 Meeting. Correct Pence's name.

MSP: Chris P./Angie L.

### Treasurer's Report – Angie Lipelt

- Current balance in checking is \$12,258.14, \$695.00 was received but not yet deposited.
- Savings account balance is \$25,649.44
- Currently membership is at all time high of 82 members.
- Two new members include, Olmstead and Scott.
- 3rd notices for membership have been sent out.
- Spring conference total registration is at 48 attendees.
- Group discussed the request to have a second member listed on the Bank Accounts. After discussion the bylaws state that the vice president may be assigned duties by the board, so the Vice President will be the second person listed on the Bank Accounts for MACPZA.

Second Quarter Audit: Audit was not completed because it is not the end of the 2<sup>nd</sup> quarter yet.

Motion to accept the treasurer's report as presented.

**MSP:** Mandy L./ Dale O.

### Old Business

#### BWSR Time Tracking – Jen Berquam

- Seeking legislative change to exempt NRBG Grants from Office of Grants Management. This passed.
- BWSR will now have to figure out what they expect and what they don't and train the staff.
- The policies that did need to change, did pass.

#### 2017 Annual Conference Update – Josh Johnston

Garry Johannson – Conference Committee

- Question was asked if the Conference Fees were to cover the complete cost of the conference. This is not necessary. After further discussion it was determined that the conference fee would remain at \$150.00.
- Estimated cost of the conference at this time is \$8,700.00
- Speakers are all scheduled.
- Meals are preliminarily set
- Tour at Concordia Language Village, with supper there at the German Village.
- Preliminary agenda was reviewed.
- So far there are no costs for the speakers

**MSP:** Kyle K./Chris P. to approve the agenda as presented, fees and budget.

#### MN Public Utilities Update: Jean Christoffels

- Meeting on April 14, with Commissioner Tuma and Tricia DeBleeckere.
- Discussed PUC rulemaking
- Tower repowering without new setbacks.
- Repowering usually involves longer blades, which setbacks are set by blade length.
- PUC doesn't know how to handle all this yet.
- Decommissioning Workgroup – Kyle K.- 12 person group, discuss rulemaking, costs of decommissioning, process for decommissioning plans. No specifics at this point but there will be more meetings.

### New Business

#### BWSR Strategic Plan – Email Approved – Formal Action

Due to timing, we did not have time to meet about what we wanted to do so a vote was taken via email. The decision was to go with the Survey option. Pam asked for a formal motion to approve the survey option for review of BWSR strategic plan. Pam said that she did complete the survey and will share the results with the group when she receives them.

**MSP:** Mandy L./Angie L.

#### Spring Conference Update

- Hector the speaker for the afternoon is here, he will speak and train on dealing with dog encounters and dealing with difficult people.
- Jen reviewed the agenda for Friday. Other than two speakers switching times the agenda remains the same.

#### 2017 Zoning Office Survey Summary

- The deadline has passed but some surveys have still come in. Ben was not able to complete a summary of the results with all the legislative happenings going on. He will send it out to the group when it is complete.

#### DNR – Aggregate Advisory Group

- Taskforce has been formed they are requesting someone from the MACPZA group to serve.
- Looking into Aggregate mapping and issues of the industry.
- Jen will bring this up at her presentation to the group tomorrow for ideas.

#### AMC Update – Jennifer Berquam

##### Update of Legal Training Workshop (May 19)

- The workshop was full, therefore is there a need for a fall session.
- Discussion to have a plan put together for a fall workshop.

##### Buffer Update:

- Riparian Protection Aid did pass.
- \$8M for the first year and \$10M for each year thereafter.
- Counties need to have resolution to opt in or out done and to BWSR by end of the month to meet the fiscal year start of July 1.
- Jen noted a change to Buffer Law in the allowance of a Waiver until July 1, 2018 to landowners who have filed parcel specific riparian protection compliance plans with the SWCD by November 1, 2017.
- Money will come from the Department of Revenue – No Reporting
- But...legislature is going to want information on what's happening.
- Suggestion that Buffer Ordinance be separate from Shoreland to eliminate the need for DNR to review and approve.
- The APO did not change, the County ordinance will define this.
- There are Ag BMP loans for redetermination of County Ditches.

##### Lot splits

- After it's forth session, it did pass. Counties now have the same rights as cities to review splits and have the right to deny.
- Not sure if this is effective immediately, but for sure by August 1, 2017.
- Group discussed what some counties are doing already as far as lot splits are concerned

##### Feedlots & Environmental Review

- The request for an increase to 2,000 animal units required before an EAW would be required did NOT pass.

##### 1 Watershed, 1 Plan

- \$4.78 M given to BWSR for Grants to those who have gone through the process and now have project to fund.

#### MACPZA Committee Reports

##### Legislative Committee – Chris Pence

- Only have had one meeting. Good sessions for Counties overall.
- \$25.5 M for CPA

##### Professional Development Committee – Tim Nelson

- Discussion to have a Training Event.
- This would be more than just legal advice – more like zoning 101.

- Standalone event – one day.

#### By-Laws Committee – Josh Johnston

- Tie breaker issue – Go by Roberts Rules first, then coin toss. Nothing separate needs to be put in By-Laws.
- Discussion of the development of a scholarship for affiliates and non-members, such as family members.
- Application will have to be developed
- This will be brought to the annual meeting at the fall conference.

#### Other Committee Reports

##### SSTS Advisory – Terry Absent

- Pam read email from Terry concerning the question about indicators being required for reporting. Terry had heard back from Aaron Jensen, MPCA, stated in an email that the indicators are not needed in the reporting, but he is just the MPCA. This is the inconsistencies we deal with.

##### Buffer Workgroup – Dave Rush

- No report from Dave
- Jen B. added that BWSR Board did adopt the model buffer ordinance
- Opt in resolution must be submitted by BWSR to Dept. of Revenue by July 1<sup>st</sup>
- Counties will have to have the resolution to BWSR by June 28.
- BWSR will need to review the ordinance

#### Discussion

- Tim brought up a question to the group on Vacation Rentals, do we need a taskforce put together to address these issues from MACPZA. It will be put on the August agenda.

#### **Adjourn:**

**MSP:** Angie L./ John B.

**Next Meeting will be at 10:00 am, Friday, August 4, 2017, at the Territory Golf Course, St. Cloud**

Respectfully Submitted,

Jennifer Breberg  
Secretary