



BOARD OF DIRECTORS Minutes

*Executive Board Meeting
August 3, 2018
Territory Golf Course
St. Cloud, MN*

Members in Attendance:

Pam Flitter, Martin Co. (E)	Josh Johnston, Marshall Co. (A)
John Biren, Lyon Co. (D)	Terry Neff, Aitkin Co. (B)
Jean Christoffels, Murray Co. (D)	Kyle Krier, Pipestone Co. (D)
	Mandy Landkamer, Nicollet Co. (E)
	Dale Oolman, Steele Co. (F)

Members Absent:

Angie Lipelt, Mower Co., Treasurer
Jennifer Breberg, Lac Qui Parle Co., Secretary
Dave Rush, Douglas Co. (C)

Others in Attendance

Jennifer Berquam, AMC

Call to Order-

Attendance Roll Call-Quorum

Approval of Agenda

MSP: Terry N./ Dale O.

Approval of Minutes of the May 31, 2018 Meeting.

MSP: Kyle K./ Terry N.

Treasurer's Report-

- Checking/Savings/Membership updates – no update
- 2nd Quarter Audit – no report – Jean will contact Angie with questions regarding unpaid 2017 Annual Conference and 2018 Spring Conference registrations.

2019 MACPZA Budget/Membership Dues

- Treasurer not in attendance to explain Treasurer's Report.
- Reviewed and discussed the draft 2019 MACPZA Budget/Membership Dues: Expenditures: increase AMC dues to \$10,000 due to an anticipated increase for 2019; Revenue: maintain \$10,500 for Annual Conference and increase Transfer from Savings to \$4,470 to keep Expenditures and Revenues balanced.

MSP: Terry N./Dale O. to recommend approval of the 2019 MACPZA Budget to the Full Membership at the 2018 MACPZA Annual Meeting with the changes noted above and a final total of \$31,500.

- 2019 Membership Dues were discussed, but without knowing membership totals and actual budget numbers from previous year, the Board decided to wait to discuss with Angie during a conference call.

A conference call will be scheduled to discuss the Treasurer's Report and to verify the 2019 Budget and vote on the 2019 Membership dues.

Old Business

2018 Spring Conference - Review

- Jennifer distributed Post-Training Evaluations and recommended topics for future trainings from the Spring Conference.
- The Board agreed Arrowwood Lodge at Brainerd Lakes is a good location to hold the Spring Conferences; decided to leave it at this location for next year.
- The Professional Development Committee, under the leadership of Tim Nelson, has assisted with the Spring Conferences; Tim resigned his position from this committee. Each District should discuss and provide Pam with a name from their respective district to serve on the Professional Development Committee.

2018 Annual Conference Update – Mandy Landkamer

- The registration fees were already approved at a previous meeting; the Committee will work with AMC for the on-line registrations.
- Speakers are all on-board and confirmed and the agenda has been set.
- AMC will prepare name tags for attendees and bios for speakers.

New Business

Appoint 2018 Nominating Committee Members (approved via email) and Update – John Biren

- The 2018 Nomination Committee of John Biren, Kyle Krier and Jean Christoffels was previously approved in an email – need to ratify the motion.

MSP: Dale O./Josh J. to approve the appointment of John Biren, Kyle Krier and Jean Christoffels as the 2018 MACPZA Nomination Committee.

- John presented the following candidates for the 2018 MACPZA Elections:
 - Vice President: Angie Lipelt and Michele McPherson
 - Treasurer: Eric Hartman and Dan Hecht
 - Secretary: Jennifer Breberg

MSP: Terry N./Josh J. to accept the above candidate list for the 2018 MACPZA Elections.

2019 MACPZA Budget/Membership Dues

- Discussed during the Treasurer's Report.

2019 Policy & Legislative Platform Review

- Jean and Jennifer presented the draft 2019 MACPZA Legislative Platform for Board review and approval.
- The following changes were recommended by the Board:
 - A.4: Remove "the" before renaming and change "Block Payment" to "Funding."
 - Legislative Priorities: Delete the 3rd priority pertaining to Soil Loss

MSP: Terry N./Mandy L. to accept the draft 2019 MACPZA Legislative Platform, with the above changes, and recommend approval to the Full Membership at the 2018 MACPZA Annual Meeting.

2018 Award Nomination Requests

- The following have been identified as individuals who have either retired or left public service and shall be presented with a Retirement Award at the 2018 MACPZA Annual Banquet:
 - Tim Magnusson
 - Rick Frank
 - Larry Gasow
 - Dale Olson
 - Josh Holte

MSP: Kyle K./Josh J. to accept and approve the Treasurer to order and purchase retirement awards for the above listed individuals for presentation by the MACPZA President at the 2018 MACPZA Annual Banquet.

2019 Zoning Survey Question Review

- Ben is working on Zoning Survey – each District is to discuss and provide Ben with any suggested changes to the questions.
- Each District is asked to highlight the MACPZA Message Board and encourage all members to utilize the Board for questions in lieu of mass emails.

2019 MACPZA Board Meeting Schedule

- A draft of the 2019 Board Schedule was distributed – approval to be handled at a future meeting.

SSTS Advisory Committee – Vacant Metro Position

- Discussed current committee members and noted the vacancy for Metro area.

Appoint Chair – Professional Development Committee

- Discussed earlier in the meeting – each District to discuss at their next meeting.

AMC Update – Jen Berquam

- AMC Fall Policy Conference will be September 12-14th in Alexandria; looking for a MACPZA Representative to provide an update in the Natural Environment Committee Meeting and present MACPZA's Policy Priorities. AMC District Meetings to be held in October for voting on AMC Priorities.
- Primary on August 14th – there will be a new Governor and the Senate will not change.

MACPZA Committee Reports

Legislative Committee – Jean Christoffels

- Legislative Committee Membership is not full – each District is asked to verify Committee Representative and Alternates.
- BWSR Report Work Group: The Board discussed and decided to create a work group to meet with BWSR regarding the reporting requirements.

MSP: Dale O./John B. to appoint the following individuals to serve on the BWSR Report Work Group: Kyle Krier, Mandy Landkamer, Julie Runkel, and Josh Johnston.

Professional Development Committee

- Discussed earlier in the meeting.

By-Laws Committee – Josh Johnston

- Nothing new to report.

Other Committee Reports

SSTS Advisory & SIETF – Terry Neff

- Nothing new to report.
- Copy of MOWA letter distributed as an FYI.

Discussion

- MACPZA should look into setting up a Pay Pal Account with the 2019 Treasurer's Bank; Jennifer will look into the details.

Adjourn:

MSP: Josh J. / Mandy L.

Next Meeting will be at 9:00 am, October 10, 2018, at 2018 MACPZA Fall Conference in Chaska, MN

Respectfully Submitted,

Jean Christoffels
Acting Secretary