



**BOARD OF DIRECTORS  
Minutes**

***Executive Board Meeting  
February 5, 2021  
Via Video Conference***

**Members in Attendance:**

**Board Members**

Angie Lipelt, Mower Co., (F) President  
Garry Johanson, Norman Co., (A) Vice President  
Eric Hartman, Rock Co., (D) Treasurer  
Jennifer Breberg, Lac qui Parle Co., (D) Secretary  
John Biren, Lyon Co., (D) Past President

**District Representatives**

Josh Johnston, Marshall Co., (A)  
Michelle McPherson, Mille Lacs Co., (B)  
Dave Rush, Douglas Co., (C)  
Kyle Krier, Pipestone Co., (D)  
Mandy Landkamer, Nicollet Co., (E)  
Dale Oolman, Steele Co., (F)

**Members Absent: None**

**Others in Attendance**

Darren Wilke, Big Stone Co., (D)  
Laine Sletta, Brown Co., (E)  
Christine McCarthy, Lake Co. (B)  
Brian Martinson, AMC

Becky Accettura, AMC  
Jenny Shillcox, DNR  
Ceil Strauss, DNR  
Dan Petrick, DNR

**Call to Order**

Attendance Roll Call; Quorum

**Approval of Agenda**

Motion to approve as printed.

**MSP:** Eric H. / Dave R.

**Approval of Minutes of the December 9, 2020.**

Motion to approve minutes.

**MSP:** Dave R. / John B.

**Treasurer's Report- Eric Hartman, Treasurer**

- Treasurer Eric emailed an End of Year Financial Report to the Board for Review.
- Books have been closed out for 2020.
- Checking account balance; \$759.53
- Savings account balance; \$19,309.47

- Balance is \$20,069.00
- About 15 counties to pay dues yet for 2021
- All bills are current.

Motion to accept Treasurer's report.

**MSP:** Kyle K. / Garry J.

Further group discussion on where we want the fund balance to be.

- \$30,000 was thought to be the balance goal.
- Conference locations determine the costs and number of attendees.
- Conference registrations should cover conference expenses.
- What are the fund balances of the other organizations?
- AMC's general rule is one year of expenses in reserves.
- This fall's conference could be low numbers due to current situations.
- Conferences should move around the state for many reasons.

**Audit report:** Kyle K. & Dale O.

- Dale reported that they have reviewed everything all accounts are "ship shape".

Motion to accept the audit report.

**MSP:** Garry J. / Dave R.

### **Old Business**

- Updates on district representatives; nothing done as of yet will report as soon as they have met.

### **New Business**

#### **Spring Conference**

- Discussed to do at location or virtual.
- Virtual was the decision
- Dave Rush has some topics, but any other suggestions would be good, also.
- Some suggestions were; drafting staff reports and other board direction, information from DOT on rules about signs, also presentation from the attorneys.
- Work will be done with the Professional Development Committee.
- Also, legislative update from Brian, AMC.
- Becky will check with Arrowwood to see if we can cancel again. Do we recommit for 2022? YES
- Suggested that if we are financially tied to Arrowwood, maybe the fall conference could be held there?

#### **Fall Conference**

- Do we plan? Consensus was yes.
- Garry brought up that the emergency managers are planning their conference in September.
- We will probably have less numbers.
- Suggested not to have a tour, don't want to pack on a bus!
- District "F" will contact venues.
- Suggested dates of September 29 & 30, and October 1.

### **Presentation by DNR – J. Shillcox, D. Petrick and C. Straus**

- Dan presented on identifying bluff impact zone and top of bluffs.
- Went over new guidance.
- Asked for thoughts from the group.
- Graphics are very helpful.
- Dan would invite written comments.
- Question asked on who is the target audience? Would like property owners to also see this but maybe coming from professional it would be better.
- What are thoughts on slope erosion over the last years.
- The slope guidance was really designed for lakes not rivers.
- Clarification was asked for bluff impact zone setbacks, there are some discrepancies.
- Note should be added in document that County rules may differ.
- Ceil updated on the shoreland and floodplain training coming up this spring starting in March. Each session will be an hour long.
- Lake flood elevation viewer will be made available to the public soon.
- Also working on stream elevations layer.

### **AMC – Brian M.**

- Environmental legislative updates will be sent out every Monday to the entire membership.
- His report will be different from those sent out by AMC. He will include his own comments.
- If you don't see something you have concerns about, please let Brian know.
- Legislature has been in session for about a month now. Introduction of bills has been very slow.
- Governor's budget was positive; no general fund reductions.
- Budgets will be finalized the first week of April.
- No big concerns with bills effecting MACPZA.
- Legislative Committee; Brian and John discuss feedback from the Committee.
- Rural event centers exempt from sprinkler requirements, need to watch this.
- Tiny house issue. Housing is a big issue in legislature, addressing this issue is a possibility.
- Public waters inventory, he is frustrated with DNR, want public comments, but they haven't responded. Local jurisdictions object to DNR's decisions.
- **MACPZA Survey** – Becky gave general timeline. Survey will be out mid-February and be done by mid-March. Summary should be out by mid-May.
- We will do this one and then revisit how often a survey should be done going forward.
- Suggested that maybe a survey monkey format could be used next time.

### **Committee Report**

Legislative Committee – John Biren

- They have a lot of work to do.
- A priorities sub-committee must be formed; appointed by the executive board legislative committee.
- It was asked if the legislative committee should be part of the AMC's legislative conference?
- Brian said that anyone is welcome to join.

Professional Development Committee – Dave Rush

- Update was given earlier in meeting.

By-Laws – Josh Johnston

- No report.

**Other Committee Reports:**

SSTS Advisory – Chris LeClaire

- No report.

SIETF – Christine McCarthy

- Last meeting was cancelled.

BWSR Work Group – Kyle Krier

- Do we want to weigh in on the buffer enforcement survey?
- There is opposition to money going to SWCD for Buffers.
- This survey went to directors of SWCD
- Otherwise, there has been no BWSR meeting.

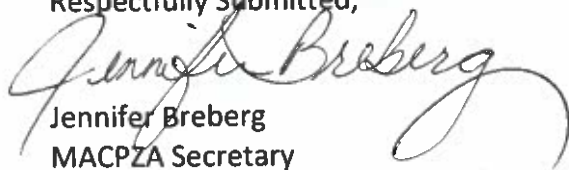
**Other Business**

- Zoom Account – need use policy.
- Set up calendar with Becky to make sure zoom account is available when needed.
- President needs to set meeting and who is using it.
- Michelle McPherson stated at the end of the meeting that she has taken a new position and will not be able to serve on the MACPZA board. A replacement will need to be found. Good luck to Michelle in her new venture.

Adjourn: **MSP:** Dave R. / Eric H.

Next Meeting – April 9, 2021 via Zoom Meeting

Respectfully Submitted,

  
Jennifer Breberg  
MACPZA Secretary